

ADMT14 Action List
Updated on the 20th December 2013
On 29 actions : xxDone xx Partialy xx Not Done

	Action	Target Date	Responsibility	Priority	Status	DONE
1	Provide feedback to Megan on the FAQ page : http://www.argo.ucsd.edu/Data_FAQ.html	End December 2013	All ADMT members	R		
2	Coriolis to perform monthly snapshot of the DAC directory (including Manual) and assign a DOI to the monthly snapshots	Starting October 2013	Coriolis	R		
3	BODC and Coriolis to issue documentation or WWW page to teach users on how to use the Argo DOI	AST15	Thierry /Justin/Megan	R		
Real Time Data Stream						
4	CSIRO, Coriolis, JMA, to examine why they have fewer BUFR messages than TESACs,	AST15	CSIRO,JMA, CORIOLIS,BODC	R		
5	BOBC to solve the BUFR issue on iridium floats	AST15		R		
6	INDIA and KMA to start BUFR	AST15	Yann	R		
7	CLS to check why they generate too many BUFR messages	AST15	AOML, BODC, CORIOLIS, CSIRO,INCOIS,KIOST, MEDS,KMA,SIO	R		
8	DAC to check negative delays list sent by AIC	AST15	Mathieu	R		
9	AIC to perform delay analysis on two GDACs and provide a report to DACs highlighting issues	AST15	Megan Dean	R		
10	Define a set of metrics to monitor the quality of the Argo dataset and publish it on the AST and ADMT WWW	End 2013	Annie	R		
11	Update QC manual for Real time NST test and DMQC	ADMT15	DACs concerned	R		
12	DAC to check the density audit file and take action to correct errors or feedback if file ok	ADMT15	DACs concerned	R		
Pressure Correction						

13	DACs to review the anomalies detected by the CSIRO audit and provide feedback to Jeff before the end of the Year	end 2013	all DACs	H	
Reference Database					
14	streamline data provision from CCHDO to Coriolis for CTDREF DB	AST15	Steve	R	
Delayed Mode processing					
GDAC					
15	Finalize the enhanced file checker that checks contents including conformity of techfile variable names and units with the agreed list	ADMT15	Mike	R	
16	Develop a Matlab V2 to V3 converter for profile files that can be used either at GDAC or provided to DACs to perform their file conversion without regenerating all their files	AST15	Thierry	H	
17	Finalize the first version of the GDAC cookbook	Dec-13	Thierry and Mike	H	
18	DACs to provide new Real time profile files in V3	AST15 Dec 2013	AOML, JMA BODC, CSIO, INCOIS, KIOS T, KMA, NMDIS	H	
19	DACs , with or without GDAC help, to convert historical V2.3 files into V3 profile files	TBD	all DACs	H	
20	Provide a News information item for users to explain the changes in V3	end 2013	Megan	H	
Format					
21	DACs to correct the anomalies detected by the CSIRO audit (ftp.marine.csiro.au login anonymous cd pub/gronell/Argo)	ADMT15	all DACs	H	
22	in their tech files at the latest when they move to V3	Dec 2013	Ann with DACs	R	

23	Propose a list of units to be used both in tech and meta file for validation and comments by DACs	15/11/2013 end 2013	all DACs	R	
24	DACs to check the new standard reference tables (SENSOR_MODEL and SENSOR_MAKER, Mathieu Belbeoch), the updated core Argo configuration parameter table (Esmee van Wijk) and the new Bio Argo configuration parameter table (Catherine Schmeckel) to ensure that all their fleet has received DACs	end Nov 13	all DACs	R	
25	DACs to validate the table Standard-Decoders provided by Mathieu	15-Nov-13	Thierry	R	
26	update User manual according to meeting decision	while doing V3	all concerned DACs	R	
GADR					
27	Correct the GADR multi-profile archive to be identical to GDAC holdings	AST15	Charles	R	
Trajectory					
28	prepare recommendation for manufacturer for AST meeting B6	AST15	Megan to coordinate	R	
29	update the DAC cookbook	end Nov 13	megan	R	
Recommendations to AST					