	Action	Responsibility	Status
1	H. Freeland to send letter of thanks to UK Met Office, Jon Turton	H. Freeland	
2	Draft two updated Argo mission statements: one for Argo and one for ABE-LOS purposes. Circulate the statement among AST members for approval. M. Belbéoch to circulate the updated Argo mission statement to ABE-LOS.	J. Gould, H. Freeland, M. Belbéoch	
3	A proposal is being drafted by Ann Thresher on new technical parameters to be added to technical files. When the proposal is finished, the AST requests the DACs to review it and make suggestions. When approved by all DACs, the AST requests the DACs adopt it as soon as possible.	A. Thresher, DACs	
4	Develop regional data range checks.		
5	DACs and PIs asked to read the monthly AIC float reports and respond to issues relating to their DAC.	DACs & PIs	
6	The AST encourages its members and their colleagues to submit CTD cruise data for delayed mode calibration purposes to CCHDO.	AST members, PIs who take CTD data.	
7	The following request will be added into the call for national reports: Each country will be asked for the number and location of CTD cruise data that has been uploaded by PIs within their country to the CCHDO website in the past year.	M. Scanderbeg, AST members	
8	The AST requests from the CCHDO global CTD data for delayed mode quality control purposes only (no public release of data until written permission received from the PI), with a first priority of long repeat lines.	CCHDO/Diggs	
9	The AST requests JAMSTEC to help the Southern Ocean ARC in doing ARC activities in the South Pacific and its southward extension.		
10	Ask that B. Owens supplies the WMO numbers of floats that still have more than 5db pressure errors to be included in document on biases being prepared by the pressure working group.	B. Owens	
11	Ask B. Owens to work with J. Willis to qualify this group of floats with large errors and investigate whether this data needs to be flagged as '3'.	B. Owens, J. Willis	
12	The AST encourages each basin deployment coordinator to be proactive in acquiring deployment information. Ask Atlantic	Basin deployment coordinator (S.	

	deployment coordinator to revisit Atlantic (S. Atlantic especially) deployments to fill gaps.	Pouliquen), S. Garzoli, B. Owens, B. King	
13	Ask S. Guinehut to work with Coriolis to post the plots she showed of floats with various errors identified using her comparison with altimeter data. Ask M. Belbéoch to identify the PI for each float and ask the PI to look into the issues and report to DMQC3 on results. Additionally, ask Coriolis to work with CLS to routinely generate these plots and to make them available to the Argo community as part of real time consistency checks at GDACs.	S. Guinehut, M. Belbéoch, PIs with problematic floats. Coriolis	
14	Form working group headed by S. Wijffels to look into the various pressure problems and report to DMQC3 or ADMT9. Other working group members: S. Riser, V. Thierry, S. Guinehut, J. Willis, T. Kobayashi. Ask J. Gilson to be involved as well.	S. Wijffels and working group	
15	Ask the pressure working group to create a historical record of known Argo biases and how they have been fixed. This summary of biases will be posted on the GDACs and AST/AIC websites as a reference for users. Provide clear instructions on how to correct surface offsets in APEX floats and whether this should be done in real time or in delayed mode.	S. Wijffels and pressure working group	
16	Draft an article for EOS detailing how to use Argo data and known problems with the data. This will expand on the current short users guide previously written by J. Gould.	H. Freeland	
17	The AST will write to Webb research requesting a solution to the truncation of negative surface pressure values on the APF8 controller board. Suggest adding an additional measurement of surface pressure.	H. Freeland	
18	B. King is creating a new set of trajectory-like files for the velocity product. When this process is finished, the AST requests that DACs are given clear guidance on how to reprocess old floats to fix the trajectory files. The velocity product should be done in May 2008, with help being given to the DACs as soon as possible afterwards.	B. King	
19	The AST strongly suggests that if given the opportunity to examine a float that has been recovered after being at sea for over one year, this float and its sensors should be studied and not redeployed.	PIs who recover floats older than one year	

20	The AST will provide URL for Gyroscope's environmental impact statement and ask AST members us it to craft an environmental statement for Argo that can be held in reserve.	H. Freeland	
21	The AST encourages the entrainment of more European countries into Argo.		
22	The AST recommends testing APEX float air bladders before deployment if possible. S. Riser can provide details on this test process.	APEX float deployers	
23	Argo officially welcomes the two oxygen pilot programs (Friends of Oxygen and OXYWATCH) and hopes they will continue developing.		
24	The AST wants to advertise the availability of the Argo/JASON display made for Cape Town for display by any AST member. Contact Chris Reid if interested.	All AST members	
25	D. Roemmich will circulate the draft abstract for GODAE symposium among AST members and invite comments and coauthorship.	D. Roemmich	
26	AST members are asked to email H. Freeland with ideas and votes on how to plans the ASW-3 and AST-10. Emails are requested by April 1.	AST members	
27	Publishing PIs are asked to send article citations to M. Scanderbeg for Argo bibliographies, remembering this includes articles in press as well as published articles. H. Freeland will explore subscription services to provide lists of articles relating to Argo. M. Ravichandran will look into generating a list of Argo articles using his resources.	PIs who write articles using Argo data, H. Freeland, M. Ravichandran	
28	Add a table to the Argo mission statement listing the marginal seas and the number of floats that should be in each one according to the Argo density specs. Additionally, state the number of floats required in the various parts of the global ocean, reflecting sub-basin regions (to be suggested by J. Turton) and H. Freeland will calculate the expected number of floats in each sub-region.	H. Freeland, J. Gould, M. Belbéoch, J. Turton	
29	Argo co-chairs will discuss Argo floats vs. Argo equivalent floats in regards to the issue of floats masquerading as Argo floats when they are not part of the Argo program.	H. Freeland, D. Roemmich, M. Belbéoch	
30	Co-chairs to note that if resources are available it would be best to have a professional web interface created for exploring Argo websites.	H. Freeland, D. Roemmich	
31	M. Belbéoch asked to automate update of float	M. Belbéoch	

	map on Wikipedia commons.		
32	Co-chairs to look at and update M. Belbéoch's terms of reference.	Co-chairs	
33	M. Belbéoch to develop a new set of metrics, in coordination with the AST, that reflect the delivery of data, and not just an active float in the water, to measure Argo's progress, and to better reflect the numbers of floats required in each ocean sub-basin and marginal seas. This includes providing density maps that exclude grey-listed floats.	AST, M. Belbéoch, J. Turton, H. Freeland	
34	J. Gould will construct terms of reference for the Argo Steering Team and then, from that, co-chairs will ask each country to nominate an AST member.	J. Gould, co-chairs	